

**BARBERING AND COSMETOLOGY EXAMINING BOARD  
CONTINUING EDUCATION COMMITTEE MEETING  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
Contact Person: Jerry Lowrie (608) 261-4486  
Monday, February 2, 2004  
8:30 A.M.**

1. CALL TO ORDER
  - a. Declaration of a Quorum
2. Election of Officers for 2004.
3. Adoption of Agenda
4. Approve Meeting Minutes (12/01/03)
5. Administrative Report
  - a. Board Roster
  - b. 2004 Meeting Dates
6. Preliminary Draft of Proposed Rules
7. Continuing Education
  - a. Sanitation Issues
  - b. Process of Finding CE Course Instructors
    - i. CE Instructor Request - Deb Long
  - c. Scope on CE Courses Required.
  - d. Carl F. Nemitz Letter Opposing CE
8. Sanitation Curriculum
  - a. Define Safety and Sanitation – Including Waxing for the 6 hour Requirement.
9. Agenda Items for Next Meeting
10. ADJOURNMENT

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**BARBERING AND COSMETOLOGY EXAMINING BOARD SCREENING PANEL  
Room 179A, 1400 East Washington Avenue, Madison WI  
Contact: David O'Connell (608) 261-4490  
Monday, February 2, 2004  
9:00 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats.), and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.)
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**BARBERING AND COSMETOLOGY EXAMINING BOARD  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
Contact: Jerry Lowrie (608) 261-4486  
Monday, February 2, 2004  
9:30 A.M.**

1. CALL TO ORDER
  - a. Declaration of a Quorum
2. Election of Officers for 2004.
3. Appoint Board Representatives for Screening Panel
4. Appoint Mary Blake as a Member of the Continuing Education Committee
5. Adoption of Agenda
6. Approval of Minutes (12/01/03)
7. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2004 Meeting Dates
    - iii. To-Do-List
    - iv. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
8. Continuing Education Committee Meeting Report.
9. Travel
10. Administrative Rules
  - a. Scope Statement for Miscellaneous Rule Changes– John Schweitzer
  - b. Scope Statement for Continuing Education Rule
11. Legislation
  - a. Convictions other than Felonies Committed While Engaged in the Practice
  - b. Draft 454.01- Waxing
12. Examination and Education

- a. Cheating on Exams RL 4.07 – Jerry Lowrie
- 13. Barbering Ad Hoc Review Committee
- 14. Practice Issues
  - a. Reinstatement of license after five years – Judy Mender
  - b. Clarify Language in BC 3.02 (1)(b) re Licensed Manager On-Site with Future Stipulations to be Added.
- 15. Letter from Hair International- request for supporting Barber Stamp
- 16. Division of Enforcement
- 17. Legal Counsel Review
- 18. New Business
- 19. Board Member Activity
- 20. Miscellaneous Correspondence and Information
  - a. Letter regarding lost exam – John Schweitzer
  - b. Honor the Barber Profession with a Postage Stamp- Request from Carmen Triggiano, NJ
- 21. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Printing of the Agenda.
  - a.. Ronnie Lockett d/b/a Changing Faces 02 BAC 019
  - b.. Nails Plus Spa and Annie K. Tran 03 BAC 041
- 22. Visitors Comments
- 23. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
  - b. Case Closings and Case Status Report
    - i. 02 BAC 051
    - ii. 03 BAC 063
  - c. Proposed Stipulations
    - i. Ronnie Lockett d/b/a Changing Faces 02 BAC 019
    - ii. Nails Plus Spa and Annie K. Tran 03 BAC 041
  - d. Deliberation of Proposed Stipulations or any that may be Signed after Printing of Agenda
  - e. Administrative Warning
    - i. Snip Inc. d/b/a Great Clips
  - f. Deliberation on Administrative Warnings or Disciplinary Actions that may be Signed after Printing of Agenda
  - g. Examination Issues
  - h. Application Review or any that may be Submitted after Printing of Agenda.
    - i. Amy Veith
    - ii. Nora Yamay Manansala
  - i.. Reinstatement Requests or any that may be Submitted after Printing of Agenda.
- 24. RECONVENE TO OPEN SESSION
- 25. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate.
- 26. New Business
- 27. Next Meeting Agenda Items
- DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.
- 28. ADJOURNMENT